

**FGHOA Board of Directors Meeting Minutes
December 14, 2017**

Date: December 14, 2017 (Thursday)
 Time: 7:00-9:00 PM
 Location: North Potomac Rec Center

Attendees:

Board of Directors	Present (P) Absent (A) Teleconference (T)
Charlie Liebetrau, President	P
Bob Canter, Vice-President	P
Steve Kwon, Secretary	P
Paul Witting, Treasurer	P
Steven Slater, Member	P
Alex Veizis, Member	A
Carmen de Perignat, AECC Chair	A
No Other HOA Members in attendance	

Agenda:

1. Official Start
 - a. Members present
2. Approval of minutes
 - a. Motion
3. Aid for Pebble Hill Townhome - Updates
4. Reports - Committee Chairs
 - a. Treasurers Report
 - b. AECC Report
 - i. Color updates
 - ii. AECC requests
 - iii. Community Entrance Signs - Monuments (updates)
 - c. Maintenance Subcommittee
 - d. Communications report
 - i. Website updates
 - ii. Newsletter
 - e. Social committee report
 - i. Planned events
5. Old Business
 - a. Cell towers
 - b. Stream
6. New Business
7. Open forum
8. Official Close

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Meeting Minutes:

1. Official Start
 - a. Members present
2. Approval of minutes
 - a. Alex has November meeting minutes and will send out the program
 - b. November, October, and May minutes pending
3. Aid for Pebble Hill Townhome – Updates
 - a. HOA worked with homeowner to help find a rental, no additional requests have been made at this time
 - b. Alex provided a laptop for the student, no further requests have been made at this time
4. Reports - Committee Chairs
 - a. Treasurers Report
 - i. Still working the budget
 - ii. Recent expenses are primarily landscaping
 - iii. Landscaping payments are due for PGC watering
 1. Paul and Alex will work with PGC to resolving water billing questions
 - iv. Paul and Alex will work to get the dues out
 1. Goal is to get things ready in about a week
 - v. Two homes still delinquent with payments, Paul and Alex continue to work due collection
 - b. AECC Report
 - i. Color updates
 1. AECC had a color showing in November (two nights)
 2. Have about 6 people come by and provided comments
 3. AECC have taken comments into consideration
 4. AECC is creating the books that capture the colors (same colors that were recommended by Liz Stone – Color Expert)
 5. Right now, the AECC plans to incorporate the new color plans into the Statement of Community Expectations
 6. In response to the color process, Alex mentioned that he collected 40 signatures that questions the current color process
 7. Next steps:
 - a. AECC will provide the step by step process with supporting references (legal, CCOC, statute)
 - b. AECC drafting Statement of Community Expectations (all members are working on the document)
 - ii. AECC requests
 1. Reviewed the requests
 - iii. Community Entrance Signs – Monuments (updates)

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1. Bob is finalizing the sign process, narrowing down the design
2. Two step process:
 - a. Which design does the Board agree
 - b. Send the design to three vendors for approval
3. Finalizing the monument stonework for Pebble Hill
 - a. Steven motioned to have monument estimate
 - b. Bob seconds the motion
 - c. All in favor
- c. Maintenance Subcommittee
 - i. Discussed the question about a fence that requires repairs
 - ii. AECC planning to provide notice
- d. Communications report
 - i. Website updates – no updates
 - ii. Newsletter - up updates
- e. Social committee report
 - i. Planned events – no updates
5. Old Business
 - a. Cell towers – no updates
 - b. Stream – no updates
6. New Business
 - a. Charlie presented the community member requests composting service and will provide more information as to how the service is differentiated from current county services
 - b. Steven shared county tree planting program
7. Open forum
8. Official Close

Next meeting:

Date: January 11, 2018
Time: 7:00-9:00 PM
Location: Potomac Rec Center